

Jefferson Circuit Court, Family Division

Application to Serve as Appointed Counsel in Jefferson Family Court

(Guardian Ad Litem and Parent's Attorney Appointment)

Applications Due: MARCH 1, 2025

In compliance with Family Court Rules of Procedure and Practice (FCRPP) 35-38, to provide consistent and quality representation for abused, dependency and/or neglected children and adult parties on the DNA dockets, please see the attached application/questionnaire.

Each Family Court judge will maintain a list for his/her division for appointments and are accepting applications. Those currently serving as GAL/Parent's attorneys will be "grandfathered" onto the lists in their current division but will need to resubmit an application as the new Supreme Court rule requires additional expectations. Applications submitted after (3/1/24) will not be reviewed until March 2025, and then every February subsequent.

Applicants must be in good standing with the Kentucky Bar Association and must agree, if selected, not to make a campaign contribution to any sitting judge serving in, or judicial candidate for Jefferson Circuit Family Division Court.

Applications can be obtained by contacting Kelly Williamson, Family Court Project Coordinator at kellyw@kycourts.net or from the Court Administrators Office, Jefferson Judicial Center, Suite 220, 700 West Jefferson Street, Louisville, Kentucky 40202.

Questions regarding the process may be addressed to: Kelly Williamson (502) 595-4588

Application to Serve as Appointed Counsel in Jefferson Family Court

(Guardian Ad Litem and Parent's Attorney Appointment)

NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

EMAIL: _____

OFFICE ADDRESS: _____

YEAR ADMITTED TO THE BAR: _____

Please briefly describe your qualifications to serve in Jefferson Family Court representing parties on the dependency, abuse, and neglect docket. (You may attach resume)

Please briefly describe why you wish to serve Jefferson Family Court.

For the following questions, the terms "cases" and "actions" refer to actions pursuant to KRS 620.010; custody matters; termination of parental rights proceedings; other civil actions adjudicating the rights of infants/children; and criminal prosecutions arising from charges of child abuse and neglect.

Have you acted as a Guardian Ad Litem or Parent's Attorney for a dependent, abused and/or neglected child in at least five (5) cases? YES _____ NO _____

Have you acted as a Guardian Ad Litem or Parent's Attorney in actions that were adjudicated after trial? YES _____ NO _____

Have you acted as a Guardian Ad Litem or counsel in an action as appellate counsel? YES _____ NO _____

Have you ever been sanctioned or disciplined by the Kentucky Bar Association or bar association of any state? YES _____ NO _____ (If yes, explain on separate sheet)

Have you attended training as required by the FCRPP 35-38? YES _____ NO _____
Please describe trainings attended, dates, with as much specificity as possible.

Have you written or co-authored any articles, training materials, or books regarding the legal representation of children or parties in DNA cases? YES _____ NO _____

Have you ever visited the Home of the Innocents or a foster care home? YES ___ NO ___

Different Family Court Divisions currently have their dockets on different days of the week. (Please note there is an expectation that you could cover 1 o'clock emergency dockets, which could potentially have you come on a different day of the week.) You may also be appointed on a TPR that is scheduled on different days and times. Please check those divisions/days of the week you would be available to serve:

I am seeking appointments/am available; please note if you choose multiple divisions on the same day it is your responsibility to be available.

Tuesdays: Division 1 _____ Division 6 _____ Division 7 _____

Wednesdays: Division 2 _____ Division 5 _____ Division 9 _____

Thursdays: Division 3 _____ Division 4 _____ Division 8 _____ Division 10 _____

I have read and understood FRCPP and Appendix D to the rules, and understand as such I may be appointed as to serve in Jefferson Family Court as a guardian ad litem or adult counsel and, further I will update this with future trainings as required by the rule and changes to any information contained in this application,

Name

Date